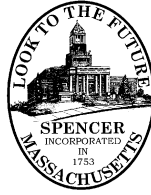


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

DAVID R. O'COIN  
NORMAN C. LETENDRE, JR.  
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD  
SPENCER, MA. 01562



SUPERINTENDENT  
STEVEN J. TYLER, P.E.

TEL. 508-885-7525  
FAX: 508-885-9416  
TTY: 508-885-7525

**Minutes of Meeting held February 4, 2015**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David O'Coin  
Robert Fritze, Jr.

Staff present: Steven Tyler, Superintendent  
Gregory Karpowicz, Chief Water Operator  
Carol Dearborn, Sr. Clerk

Meeting was called to order at 5:10 pm

Read and accepted minutes for January 7, 2015

Reviewed invoices & signed vouchers

**Review of Water Terminations:** Termination of water service for nonpayment scheduled the week of January 12<sup>th</sup>, 2015 was postponed due to weather. Updated list of terminations requested by Chief Water Operator for Monday, February 9, 2015.

**15 Wilson Street** - Water Commissioners reviewed hardship letter. Reviewed residents water bills and previous payments. Robert made motion, David seconded, in favor to make payment agreement. Balance of outstanding bill to be paid in full by July 6, 2015.

Public Meeting Adjourned at 5:30 pm, motion by David, seconded by Robert.